

Tuning Protocol

National School Reform Faculty

www.nsrfharmony.org/system/files/protocols/tuning_0.pdf

<https://www.nsrfharmony.org/>

Tuning Protocol: Large Group Phase 1

Phase	Task	Description	Time
1	Presentation to the Large Group	Presenter(s) describes the plan as follows: <ul style="list-style-type: none"> • Context for the plan • Goals that drive the plan • Focus Question for feedback 	20 min.
2	Clarifying Questions from the Large Group	Audience asks short clarifying questions for more facts. Presenter(s) answers.	5 min.
3	Examination of the Plan	Participants read the plan documents, taking notes on where the plan seems “intune” with the stated goals and where there might be problems. Presenter(s) wait.	7 min.
4.	Pause to Reflect on Feedback	Participants silently and individually craft “I likes”, “I wonders”, and “what ifs”. Presenter(s) wait.	2 min.
		Large group breaks into small groups as directed by the Facilitator.	
		Total:	34 min.

Tuning Protocol: Small Group Phase

Phase	Task	Description	Time
1	"I Likes..."	Audience shares what they liked and/or that worked well. Presenter(s) listen & take notes.	5 min.
2	"I Wonders..."	Audience raises concerns for possible needs, gaps, or potential problems. Presenter(s) listens & take notes.	5 min.
3	"What if..." or ask a probing question	Audience shares suggestions, resources and ask probing questions for supporting the plan and focus question. Presenter(s) listens & take notes.	5 min.
		Small groups return to the Large group to report out.	
			Total: 15 min.

Tuning Protocol: Large Group Phase 2

Phase	Task	Description	Time
1	Sharing Feedback in the Large Group	A representative from each of the small groups shares one "I like", "I wonder", "What if" and a Probing Question (if asked). Presenters take notes.	5-10 min.
2	Reflection	Presenter(s) talk about what they have learned from the participants' feedback. This is NOT a time to defend oneself (this is for the presenter and defending isn't necessary), but a time to explore further interesting ideas that came out of the feedback section. At any point the presenter may open the conversation to the entire group (or not).	5 min.
3	Examination of the Plan	Participants read the plan documents, taking notes on where the plan seems "intune" with the stated goals and where there might be problems. Presenter(s) wait.	10 min.
		Total:	20-25 min.